

U.S. Permanent Resident Status Petitions EB-1 Outstanding Professor or Researcher Category

The flowchart below outlines the process to submit a U.S. Permanent Resident petition for UC Berkeley faculty and staff eligible for the EB-1 (OPR) Category. For more information, visit our web site at http://internationaloffice.berkeley.edu/departments/Permanent/perm_residency.php

STEP 1

Request Initiated

Department contacts the Berkeley International Office to express interest in sponsoring a faculty member through the Permanent Resident Application process.

STEP 2

PR Preliminary Information Packet

Employing department submits via mail or hand delivery original *Preliminary Information Form* fully completed with all required signatures to the Berkeley International Office.

STEP 3

Review Meeting with Department and Beneficiary

Preliminary Information is evaluated by the Berkeley International Office and a review meeting is scheduled with department administrator and beneficiary to discuss particulars of case including paperwork needed (letters of support, CVs, copies of publications, etc.) departmental responsibilities, and timeline.

STEP 4

Documentation Compiled

All supporting documentation is compiled and submitted to the Berkeley International Office.

STEP 5

Employment Confirmation Letter

Department prepares an Employment Confirmation Letter. The Berkeley International Office requests letter from financial office to prove financial ability to pay salary and prepares transmittal letter and supporting documentation.

STEP 6

I-140—Immigrant Petition for Alien Worker (*with I-485 Application to Adjust Status*)

Once all requested documents have been submitted to the Berkeley International Office, I-140 is filed with the U.S. Citizenship and Immigration Services (USCIS).

STEP 7

Approval

USCIS action/approval takes 9-12 months, perhaps longer. Upon approval, the Berkeley International Office is notified by USCIS; the Berkeley International Office then notifies employing department.