internationaloffice.berkeley.edu



# J-1 Academic Training (AT) Request Form

See eligibility criteria and length of available AT here: <https://internationaloffice.berkeley.edu/students/employment/at>   
\*All fields on this form are required. Submit the application for AT to BIO at least 3 working days before: the employment start date, completion of the academic program, or the expiration of your DS-2019. AT authorization will NOT be backdated. Beginning work without authorization is a serious violation of status. INCOMPLETE AT applications will result in DELAY OR DENIAL of requested AT.

To request an Academic Training DS-2019, you must submit ALL OF THE FOLLOWING to Berkeley International Office:

#### This form completed and signed by you and your Academic Advisor (original signature required).

* Employer Verification Letter. Instructions on template, page 3. Applications with a missing verification letter or with mismatching information on the form and letter will be DENIED.
* Post-Completion AT financial documents showing at least $2100/month. If applicable, additional funding proof for dependents at $850/month for spouse and $750/month per child for the duration of the requested AT period. Salary information from paid job may be used as proof of funding.
* Post-Completion AT Services Fee: $100 Post-Completion Services Fee: Attach credit/debit card receipt OR check/money order made payable to “UC Regents”.Credit card payments can be made here:<https://io.berkeley.edu/forms/pcfee>

Student Information

|  |  |  |  |
| --- | --- | --- | --- |
| Family Name: Bear | | | Given Name: Oski |
| Telephone: 510-123-4567 | Email: oski@berkeley.edu | | \* Program Completion Date: 12/14/18 |
| Student ID Number: 123456789 | DS-2019 End Date: 12/14/18 | | Previous Academic Training Used  (total number of months): 0 |
| UC Berkeley Major or EAP field of study: Statistics | | | Level:  Bachelor’s  Master’s  PhD/Doctoral  EAP |
| Which type of Academic Training are you applying for? | | Pre-completion (You will not have completed your program before your AT start date)  Post-completion (You will have completed your program by your AT start date) | |
| AT Changes & Evaluation Agreement  *I will immediately report any change in my AT employment to Berkeley International Office. Change to a new employer will require a new AT form.*  *I understand that employment not matching the exact authorized AT employer, location, duration, hours per week is a serious violation of J-1 status.*  *Pre-completion AT: I will update my LOCAL US address/contact information online via Cal Central:* [*https://calcentral.berkeley.edu/*](https://calcentral.berkeley.edu/)  *Post-completion AT: I will update my US address/contact information online on the BIO SSU HUB:* [*https://io.berkeley.edu/ssu*](https://io.berkeley.edu/ssu)  *At the end of my AT, I will submit a Final Evaluation of my AT experience online through the BIO SSU HUB:* [*https://io.berkeley.edu/ssu*](https://io.berkeley.edu/ssu) | | | |
| Health Insurance Agreement   *During my AT period I will be covered by health insurance that fully meets the J-1 requirements for myself and any J-2 dependents with me in the U.S. for the full length of my stay in the U.S. I understand that failure to do so is a violation of J Exchange Visitor status and would lead to termination of my Exchange Visitor program and my right to stay in the U.S. I confirm that my insurance and that of any J-2 dependents meets the J student insurance requirements found at* [*https://internationaloffice.berkeley.edu/students/current/j-1/insurance*](https://internationaloffice.berkeley.edu/students/current/j-1/insurance) | | | |
| Signature of Student: *Oski Bear* | | | Date: 1/7/2019 |
| Name of J-1 Insurance Provider(s) for full AT period: UHS SHIP Insurance | | | |
| Name of J-2 Insurance Provider(s) for full AT period: 1/16/18-12/14/18 | | | |

## Employment Information

## This information MUST MATCH your Employer Verification Letter EXACTLY or your request will be DELAYED OR DENIED.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Employer (Company Name): Apple, Inc. | | | Student’s Job Title: Summer Data Intern | |
| Supervisor’s First and Last Name: Jane Doe | | | Supervisor Title: Data Projects Manager | |
| Supervisor’s Phone: 510-555-5555 | | | Supervisor’s Email: jane@apple.com | |
| Company Name: Apple, Inc.  Company Address: One Infinite Loop City: Cupertino State: CA Zip code: 95014  Is this your physical work location?  Yes  No\* (\*complete Physical Site of Activity box below) | | | | |
| Physical Site of Activity:  Physical Site of Activity Address:       City:       State:       Zip code: | | | | |
| \*Hours Per Week: 40 | \*Begin date: 5/12/2018 | End Date: 8/01/2018 | | Total Compensation: $5,000 |
| \*Post-completion Academic Training must begin within 30 days of your program completion date and be a minimum of 20 hours per week. | | | | |

Academic Adviser’s Recommendation

J-1 Academic Training (AT) is training related to a student’s field of study and requires goals, objectives and a clear explanation of how the training is integral or critical to the student’s academic program of study.

*This section must be completed with your academic adviser.*EAP = College Adviser; Undergrads = Major/Department Adviser; Graduates = Faculty Adviser/Graduate Student Affairs Officer

|  |  |  |  |
| --- | --- | --- | --- |
| Describe the academic goals and/or objectives of the student’s Academic Training experience:  Oski will complete the following academic objectives as part for the Academic Training experience:  1) Learn to use new client-specific statistical software for data analysis and modeling.  2 ) Learn to apply statistical analysis skills to large data set reports  3) Gain experience in a large-scale US workforce, increasing time-management, presentation, and group collaboration skills | | | |
| Explain how this Academic Training experience directly relates to the student’s current UC Berkeley degree or Education Abroad Program (EAP) field of study:  Oski’s EAP program and home country major are in Statistics. Specifically, the Summer Data Intern assignments with Apple will allow Oski to gain experience in working with large data sets and extensive statistical modeling. | | | |
| Explain why this Academic Training experience is an integral or critical part of the student’s academic program:  Students in Statistics gain theoretical knowledge of statistical modeling and analysis through coursework/projects. This experience provides Oski a critical opportunity to practice those skills in a real-world scenario with big data sets and analytical technology unavailable at UC Berkeley. Real-world application of quantitative skills is critical to a full understanding of the Stats curriculum. | | | |
| PhD STUDENTS ONLY - If the student has completed a Ph.D. and is requesting an extension beyond the initial 18 months of work authorization, please briefly address the research aspect of the Academic Training experience:  N/A | | | |
| *I confirm that I have reviewed and approve the Academic Training Plan as described in this form. If the student is applying for Post-Completion Academic Training, I also confirm the student will have completed all degree or program requirements by the start of the AT period, or has only thesis/dissertation remaining.* | | | |
| *Adviser Name: Iman A. D'Visor* | *Title: Undergrad Adviser* | | *Department: Statistics* |
| *Adviser’s Signature:* *Iman A. D'Visor* | | *Date:* *1/7/2019* | *Adviser Email or Phone: advisor@berkeley.edu* |

*For BIO use only* Payment type: 🞎 Credit/Debit 🞎 Check/Money Order

Credit/Debit: 🞎 Receipt Attached 🞎 Confirmed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check or Money Order # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Payer: 🞎 Student 🞎 Other; name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_