

# BIO H-1B Academic Recharge Fee



Use this for **H-1B** cases only and upload it to ISD.

Submit one IOF for each request.

|                         |               |        |
|-------------------------|---------------|--------|
| Originating Department: | Requested by: | Email: |
|                         |               |        |

|                     |        |             |                  |
|---------------------|--------|-------------|------------------|
| Charge Approved By: | Email: | Signature:* | Date (mm/dd/yy): |
|                     |        |             |                  |

\* Types of signatures accepted: 1) Adobe digital signature, 2) hand-drawn signature (not typed) using mouse or touch screen, 3) graphic image of original signature, 4) scan or photo of hand-signed IOF, 5) typed signature in cursive or italic font

|                             |                 |
|-----------------------------|-----------------|
| Scholar's Last, First Name: | Notes/Comments: |
|                             |                 |

**Chart of Accounts (COA).** [Validate your COA](#) and enter the correct information in the appropriate fields below:

Organization to be Charged:

|      |           |         |      |      |         |              |              | When using Sponsored Research Funds, you must complete these fields: |         |          |         |          |
|------|-----------|---------|------|------|---------|--------------|--------------|--|---------|----------|---------|----------|
| 1    | 10        | 5       | 5    | 5    | 2       | 6            | 5            | 5  | 7       | 2        | 3       |          |
| Unit | SpeedType | Account | Fund | Dept | Program | Chartfield 1 | Chartfield 2 | PC Bus Unit  | Project | Activity | An Type | Amount   |
|      |           | 59009   |      |      |         |              |              |  |         |          |         | 2,200.00 |

Organization to be Credited:

| <b>Berkeley International Office</b> |           |         |       |       |         |              |              |          |
|--------------------------------------|-----------|---------|-------|-------|---------|--------------|--------------|----------|
| 1                                    | 10        | 5       | 5     | 5     | 2       | 6            | 5            |          |
| Unit                                 | SpeedType | Account | Fund  | Dept  | Program | Chartfield 1 | Chartfield 2 | Amount   |
| 1                                    |           | 59000   | 66150 | 14787 | 68      |              | LLRH1        | 2,200.00 |