

## J Scholar Status Report Form

In order to maintain their SEVIS/immigration status, J-1 scholars should self-report their US arrival via the [J Scholar Portal](#) within 9 days of the Form DS-2019 start date. When scholars do not self-report their arrival via the [J Scholar Portal](#), the departmental/BRS liaison is responsible for reporting this information to the Berkeley International Office on the scholar's behalf. Complete this form and email it, together with a copy of the [I-94 record](#), to [jscholar@berkeley.edu](mailto:jscholar@berkeley.edu) within 9 days of the scholar's Form DS-2019 start date.

### Departmental/BRS Liaison Information

Host Department Name	Departmental/BRS Liaison Phone
Departmental/BRS Liaison's Name	Email

### J Scholar Information

Family Name (as appears in passport)		
First and Other Names (as appears in passport)		
Date of Birth (mm/dd/year)	SEVIS ID# (found at top right on DS-2019)	
Date of arrival in the U.S.	<b>Attach a copy of the electronic or paper I-94 record</b>	
Street Address	Apt. # (if any)	Room # (if any)
City	State	Zip Code
(U.S.) Local Phone	Email	

### J Scholar Attestation

**Health Insurance:** I have read the [health insurance requirements](#) and I agree to maintain health insurance coverage that meets both UC Berkeley and the U.S. Department of State requirements for me and my J-2 dependents for the full length of stay in the United States.

**Scholar Information Webinar:** Within 9 days of their Form DS-2019 start date, J-1 scholars are required to view the [Scholar Information Webinar](#), the mandatory orientation for all J-1 scholars at UC Berkeley, which provides important information about J-1 visa regulations and getting settled into Berkeley. It will take approximately 30 minutes to view the webinar in entirety.

**Change of Address, Telephone Number and/or Email Address:** J-1 scholars are required to report any change of address, email address, or phone number to BIO via the [J Scholar Portal](#) within 10 days of the change. Changes to J-2 dependent email address and contact information should also be reported to BIO within 10 days of the change by emailing [jscholar@berkeley.edu](mailto:jscholar@berkeley.edu).

***I attest that I will meet the above requirements.***

Scholar Name:

Scholar Signature\*:

Date:

\*Types of signatures accepted: 1) Adobe digital signature ([example on page 3](#)), 2) hand-drawn signature (not typed) using mouse or touch screen ([example](#)), 3) Graphic image of original signature ([example instructions](#) – see image option), 4) scan or photo of printed, hand-signed form, 4) email confirmation of attestation in lieu of signature.

### Additional Reporting Requirements

The following information is also required to be reported to BIO by emailing [jscholar@berkeley.edu](mailto:jscholar@berkeley.edu).

#### Changes in Program

The host department will notify BIO in advance of any changes in the terms and conditions of this J-1 Exchange Visitor's exchange program and UC Berkeley affiliation, including employment or payment not listed on the J-1 Exchange Visitor's DS-2019, and changes to the appointment title or program activities; the host department will monitor the location(s) of the research activity of the exchange visitor and ensure that Berkeley International Office is notified in advance of any changes to the site(s) of activity.

#### Early Program Completion

The host department and scholar will notify BIO if a J-1 Exchange Visitor ends their program more than 15 days before the original end date on the Form DS-2019.